

Commercial Landscape Bid Comparison Scorecard

Use this scorecard to compare landscape proposals by value, not price alone.

Property:

Reviewer:

Date:

Vendor A:

Vendor B:

Vendor C:

Current Vendor:

Decision Deadline:

Instructions

Score each vendor from 1 to 5 in each category. 5 is strongest. 1 is weakest. Multiply the score by the weight to calculate the weighted score. Add the weighted scores for each vendor.

Scoring Scale

- 5 = Strongest
- 4 = Well done
- 3 = Acceptable, but needs clarification
- 2 = Weak
- 1 = High concern

Score Table

Category	Weight	A Score	A Weighted	B Score	B Weighted	C Score	C Weighted
Scope completeness	0.25						
Price clarity and exclusions	0.15						
Irrigation responsibility	0.15						
Communication and reporting	0.15						
Insurance, licensing, and subcontractors	0.15						
Property type experience and long-term fit	0.15						
Total Score	1.00						

Quick Review Questions

Which vendor has the most complete scope?

Which vendor has the clearest exclusions?

Which vendor best explains irrigation responsibility?

Which vendor will reduce manager workload?

Which vendor has the strongest insurance and licensing documentation?

Which vendor is the best long-term fit?

Recommendation Section

Recommended vendor:

Reason:

Main risks:

Clarifications needed before award:

Owner or board approval notes:
